

TeMPO™

TEMPO

5.0

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Real Estate Information Technology

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# Basic IE7 Maintenance

Temporary Internet Files

IE Cache Settings

Security Settings

Optional ActiveX Controls

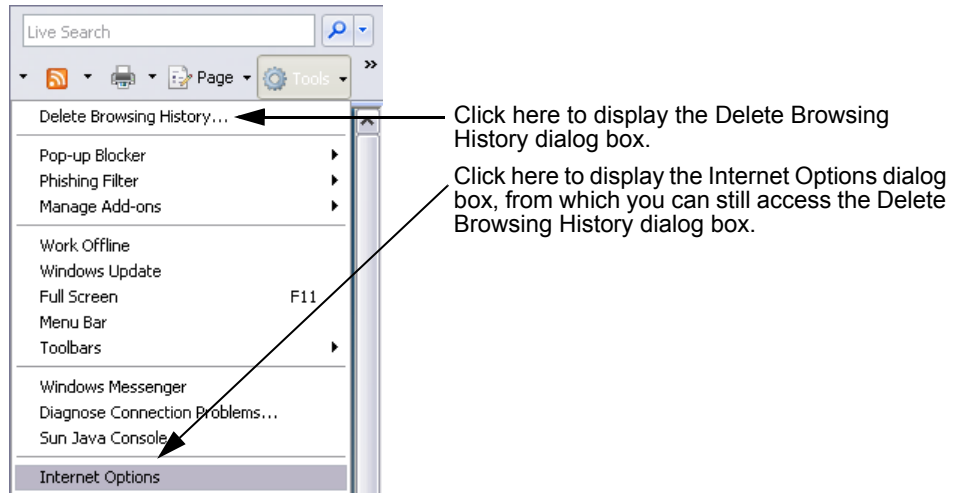
Managing Add-ons

# Temporary Internet Files

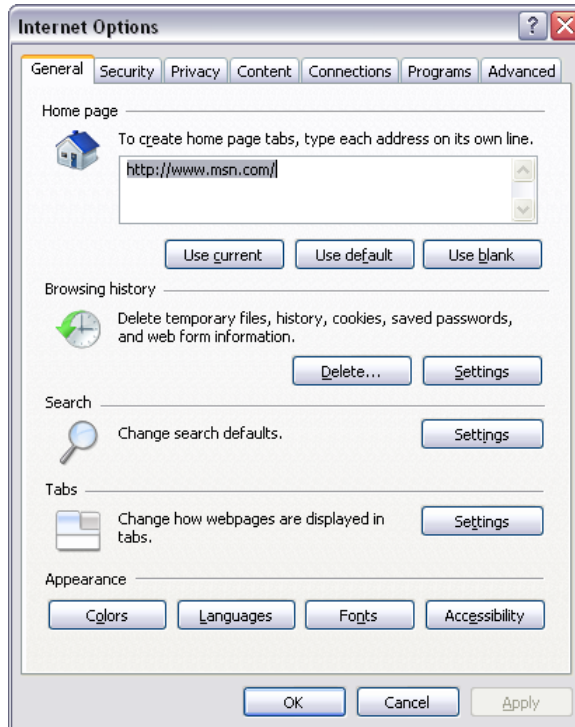
It's a good idea to remove the temporary Internet files that accumulate on your computer from time-to-time. This practice not only frees up space, but increases performance speed.

► **To delete temporary Internet files:**

1. With Internet Explorer® 7 (IE7) open, click **Tools > Internet Options**.



The Internet Options dialog box opens.



2. In the **Browsing history** section of the **General** tab, click the **Delete** button.

The Delete Browsing History dialog box opens.



3. In the **Temporary Internet Files** section, click the **Delete files** button.  
*NOTE! Please be patient, as this step may take a while to complete if you have a large number of temporary files stored. An hourglass is displayed.*
4. When the message box appears, prompting you to confirm the deletion, click **Yes**.
5. Delete other file types (history, etc.), if you feel it's necessary; or simply click the **Delete all** button located at the bottom of the dialog box.
6. Click **Close**.

You are returned to the main Internet Options dialog box.

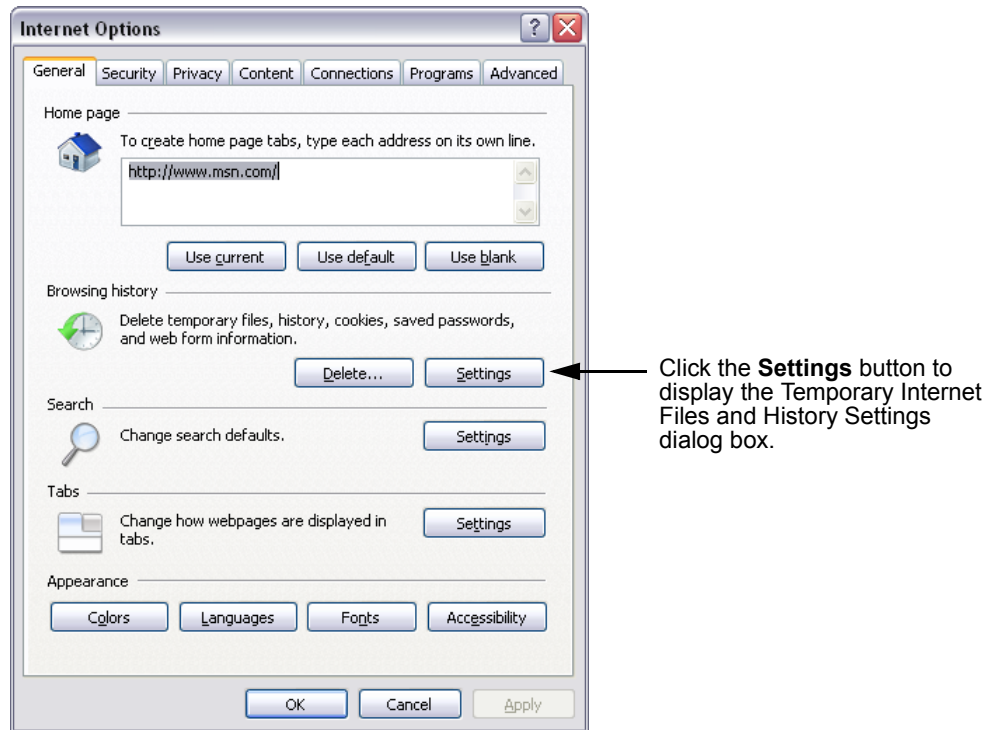
# IE Cache Settings

To display the most up-to-date version of web pages, you need to configure Internet Explorer to check for newer versions of stored pages.

► **To tell IE7 to check for newer versions of web pages:**

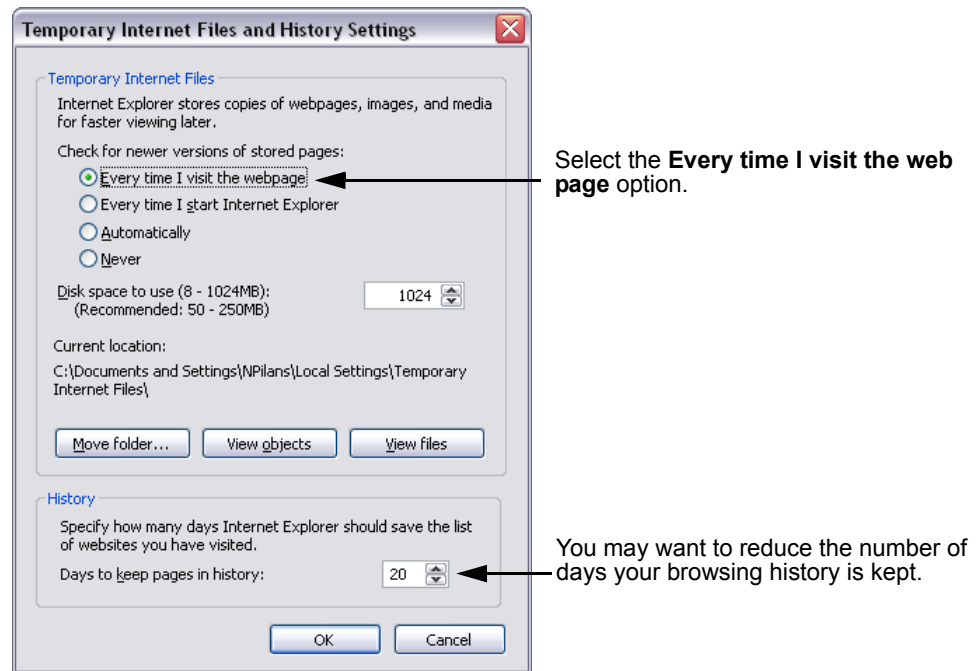
1. From the Internet Explorer 7 menu, click **Tools > Internet Options**.

The Internet Options dialog box opens.



2. In the **Browsing history** section, click **Settings**.

The Temporary Internet Files and History Settings dialog box opens.



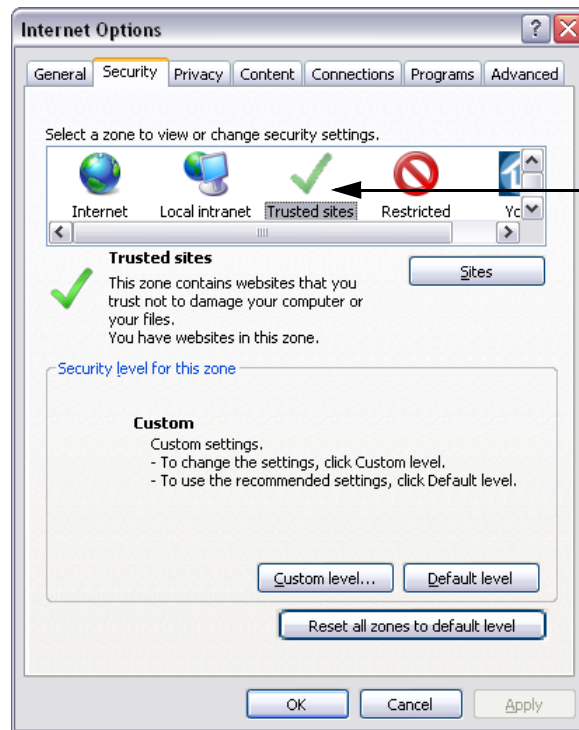
3. In the **Temporary Internet Files** section, click the **Every time I visit the webpage** option.
4. Click **OK**.

# Security Settings

You should add the TEMPO 5 web site as one of your trusted sites and then set the security options for using ActiveX controls.

► **To set TEMPO 5 as a trusted site:**

1. From the Internet Explorer 7 menu, click **Tools > Internet Options**.  
The Internet Options dialog box opens.
2. Click the **Security** tab.



3. Click on the **Trusted Sites** icon to add TEMPO 5 as one of your trusted web sites.
4. Click the **Sites** button.

The Trusted sites dialog box opens.



Clear this check box when adding a TEMPO 5 web site.

5. In the **Add this website to the zone** field, type the URL for your TEMPO 5 web site, including the `http://www` part of the address.

**NOTE!** Ensure that the check box at the bottom of the dialog box is cleared. It should be checked for sites using the **https** prefix.

6. Click the **Add** button.

The URL for your TEMPO 5 site appears in the **Websites** list box.

7. Click **Close**.

You are returned to the main Security page.

► **To specify the security level for the Trusted Site zone:**

1. From the **Security** tab of the Internet Options dialog box, look in the **Security level for this zone** section to view the current settings.
2. Click the **Default level** button, if you don't already have Medium security level selected.



**NOTE!** It is recommended that you use the Default level of security for TEMPO 5. If you have changed the security settings using the **Custom level** button for other web sites in your Trusted Site zone, you will experience different levels of security with respect to ActiveX and other controls. Click the **Reset all zones to default level** button to automatically re-apply the system defaults.

3. Click **Apply**, then click **OK**.

# Optional ActiveX Controls

ActiveX files are no longer required to run TEMPO 5, however, to run a couple of the enhanced, optional features you do require specific ActiveX controls (see table below).

| Optional Feature     | ActiveX File Name  |
|----------------------|--|
| Bulk Image Uploading | DropList Class<br>FileCruiser Class<br>LiteGridCtl Class<br>Specfile Control |
| Enhanced Printing    | GeacRevw Control   |
| Contact Importing    | MLSCClient Utils   |

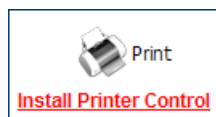
You will be prompted if you need to install or enable certain ActiveX controls. This is especially true if the URL for this web site has not yet been added to the **Trusted Sites** zone. See *“Security Settings” on page 6.*

▶ **To install required ActiveX controls:**

When you try to use an optional enhanced feature, such as Bulk Image Uploading, a message box appears, informing you that the ActiveX controls required to run the feature are not installed.



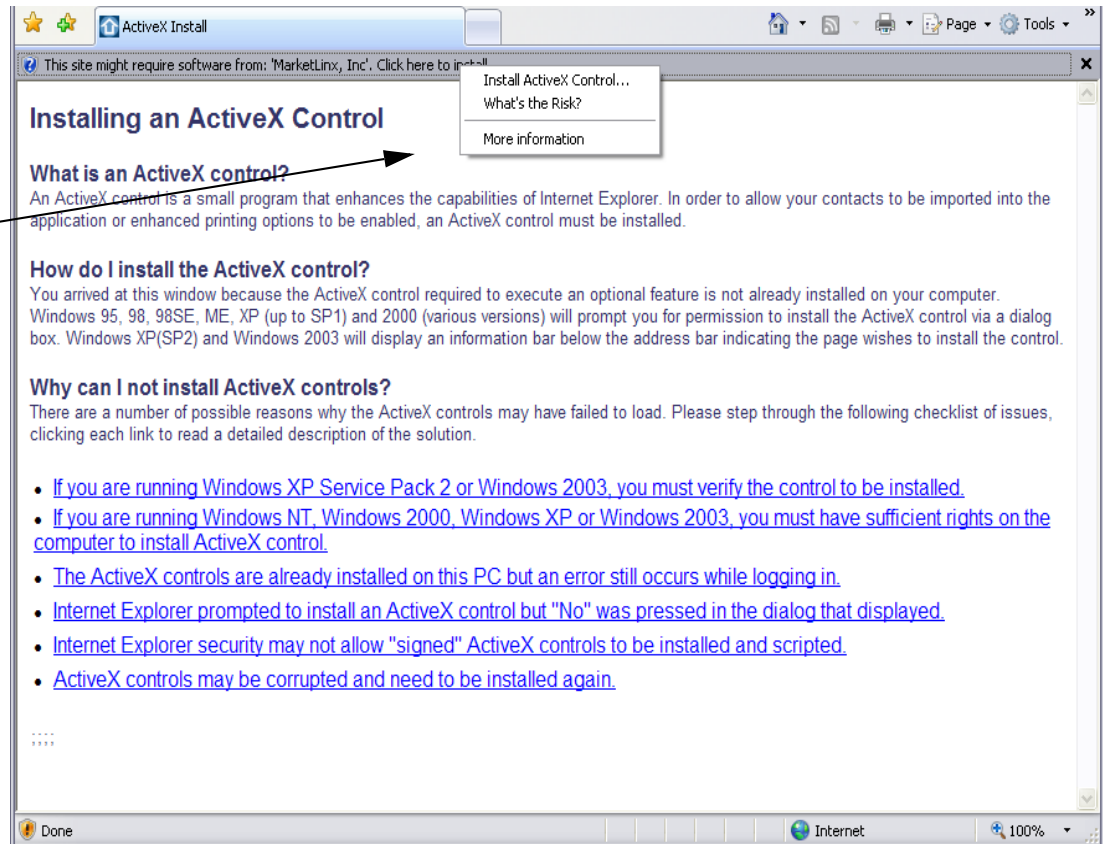
In some cases, such as with the Enhanced Printing feature, a link is available below the **Print** icon.



1. Click **OK** to proceed; or click the link.

The ActiveX Install pop-up window opens.

You may be prompted to install ActiveX controls from MarketLinx. Click where indicated on the header bar. If you require additional information, click the corresponding links in the bottom of the window.



2. Click where indicated on the header bar to continue.

A shortcut menu opens.

3. Click **Install ActiveX Control**.

- other menu commands are available for you to learn more: **What's the Risk** and **More Information**.

An IE Security Warning message box appears.



**NOTE!** An IE Security Warning message box appears for each of the ActiveX controls required to run the feature. The name of the file is listed in the dialog box, along with the Publisher (MarketLinx).

4. Click the **Install** button.  
A message box for each of the ActiveX files that need to be installed appears.
5. Repeat step #4 for each message box.  
When file installation is complete, a message box appears confirming the successful installation.
6. Click **OK**.  
You can now use the feature in TEMPO 5.

# Managing Add-ons

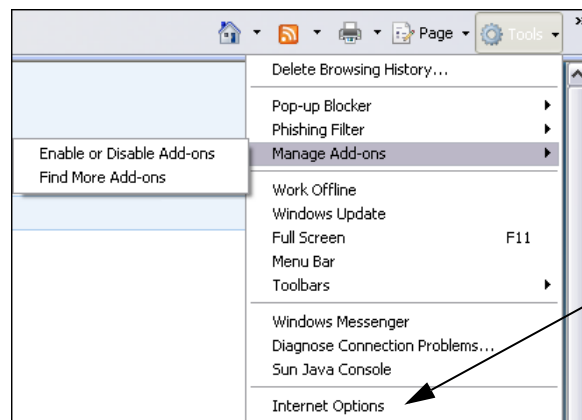
Use the Manage Add-ons dialog box to easily enable, disable or delete ActiveX control files from TEMPO 5.



**NOTE!** In order for changes to take effect, it may be necessary to re-start Internet Explorer.

► **To enable or disable add-ons:**

1. From the Internet Explorer 7 main menu, click **Tools > Manage Add-ons > Enable or Disable Add-ons**.



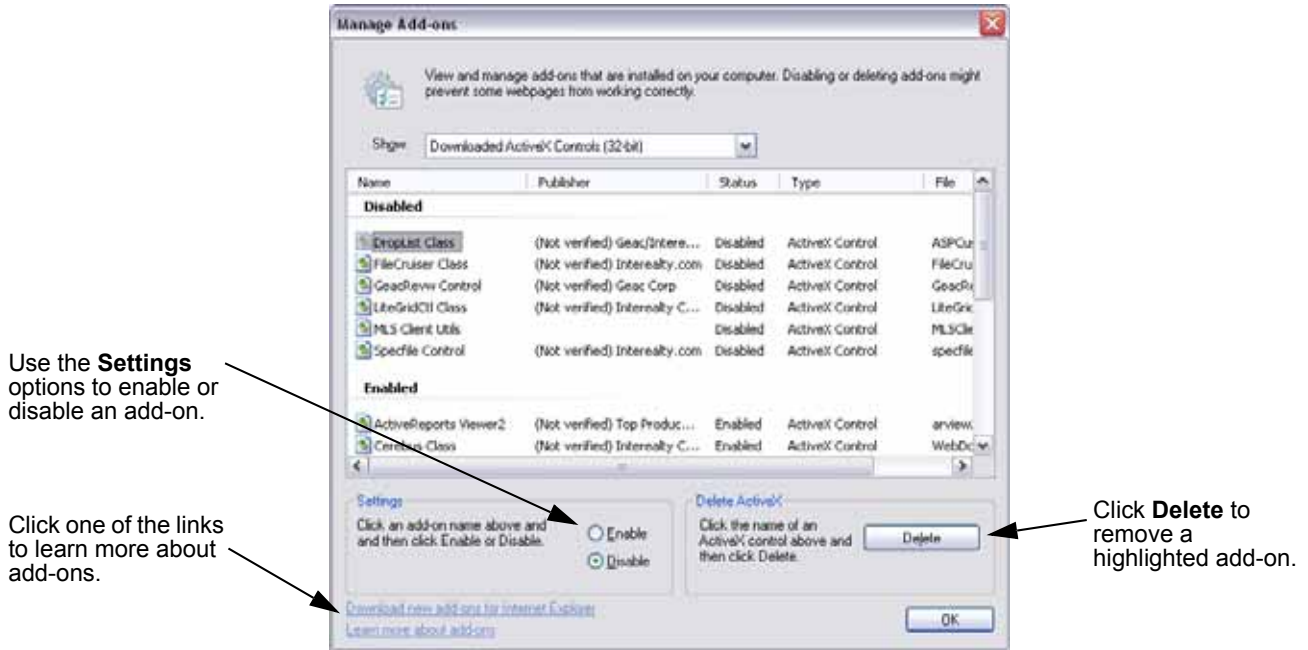
Another way to access the Manage Add-ons dialog box is to click **Tools > Internet Options**. Click the **Programs** tab, then the **Manage add-ons** button in the bottom right corner.

or with TEMPO 5 open, click the icon from the taskbar.

Click here to view disabled add-ons.



The Manage Add-ons dialog box opens displaying a list of the enabled and disabled ActiveX controls.

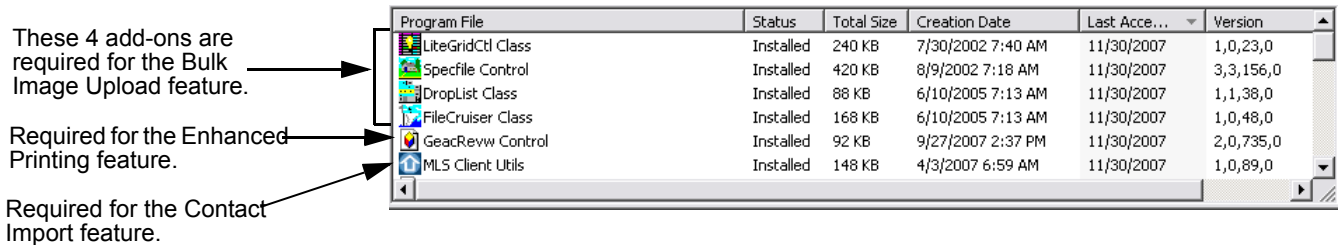


2. Highlight a control file (one at a time) in the list, then click one of the option buttons in the **Settings** section:
  - **Enable**
  - **Disable**
3. Click **OK**.

► **To view a list of installed add-ons:**

- From the Manage Add-ons dialog box, click the **Show** drop-down list and select **Downloaded ActiveX Controls (32-bit)** option.

A list of add-on files is displayed.



► **To delete ActiveX controls:**

1. From the Manage Add-ons dialog box, highlight a control in the list.
2. In the **Delete ActiveX** section in the bottom right corner of the dialog box, click the **Delete** button.