

Reciprocal Guest Emailing

From

MRMLS, Sandicor, or SOCAL

Emailing is very similar for their systems and ours. The main difference is we are accessing their systems as a guest and have none of our personal info in their databases. Make sure your email address is in one of the TO, CC, or BCC boxes if you want a copy. We also recommend sending yourself the email first then forwarding the link to your client. That way if they respond you are sure it will come to you.

The “*BCC me a copy of this message*” **MRMLS**, “*Send me a copy to my email*” **SOCAL** or “*Send me a copy of this email*” **Sandicor** are not usable. You must uncheck them before sending an email, (they will **not** send you a copy) since your email is not on file with them as a reciprocal or guest log.

The “*Signature include MY Email Signature at the bottom of message*” **SOCAL** option is not available; for the same reasons. You do not want to check that in the SOCAL email form as it will **not** send **your** info. Simply type it into the body of the email message.

Please refer to the screen shots from the respective systems for visual details.

MRMLS:

Email Listings

Email selected listings using the criteria below.

From: "Sandicor Sandicor" <noreply@tarasoft.com>

To:

CC:

[Create a New Contact](#)

Bcc me a copy of this message.

Can't Use this Feature
but the agent can put their Email
address in the To or the CC
field.

You have selected 1 Resi Inc record to email.

Display:

Subject:

Email Body:

Thank You,
Karen Dupriest
MLS Systems Manager
858-373-4026

Characters Remaining: 3978

Check Spelling [English](#)

SOCAL:

Send Email

To: **From Name:**
CC: **From Email:**
BCC:
 Send a copy to my email

Separate multiple addresses with commas

Subject:

Message:

This function is available for Reciprical Use.

Thank You
Gary Bild
Tech Support Supervisor
858.373.4038

Include [My Email Signature](#) at the bottom of message

Links:


- Client Short Page [Preview](#)
- Client Full Page [Preview](#)
- CMA Page [Preview](#)
- Client Brief No Address [Preview](#)
- Client Full No Address [Preview](#)
- Agent Full Page [Preview](#)
- Agent Short Page [Preview](#)
- Line Item Report [Preview](#)
- Client Brief Report + Photos [Preview](#)
- Client Full Report + Photos [Preview](#)
- Agent Full Report + Photos [Preview](#)
- Agent Brief Report + Photos [Preview](#)
- Client Full Report with Photo/Map (Up to 10 Listings Maximum) [Preview](#)
- Client Brief No Photos [Preview](#)
- Two Line Item Report [Preview](#)

Annotations:

- Red box around "Send a copy to my email" with "NO" callout.
- Green arrow pointing to signature text with "yes" callout.
- Red arrow pointing to "Include My Email Signature" checkbox with "NO" callout.
- Text box: "Can't Use these Features but the agent can put their email in the TO, CC or BCC they can type their email signature in the message body."

Sandicor:

Note you will have two boxes the first is to confirm your listing selections and select your report. click **ok** to procede to the email itself.

 **Email Options**

1. Select the properties you wish to email:

Single Record
80 Port Of Spain

Selected Records (1)
 All Visible Records (21)



2. Select how to send the properties:

Send link to selected property report(s)

Residential Client Full w/Map
Residential Client Qtr No Photo
Residential Client Quarter
Residential Comp Summary
Residential Flyer
Residential One-Line

Hold down the Ctrl key and click to select multiple reports.

Send link to Client Gateway

 OK  Cancel

Send Email

A separate email will be sent to each Contact listed in the To field. You cannot send carbon copies (CC) or blind carbon copies (BCC) of this message when there is more then one Contact in the To field.

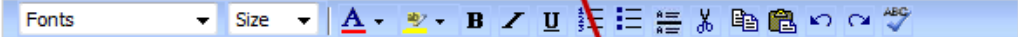
To:

Cc: garyb@sandicor.com

Bcc:

From: Gary Bild Send me a copy of this email

Subject: Email from Sandicor by a MRMLS or SOCAL agent

Message: Fonts Size 


This function is available for Reciprical Use.
Click the Hyperlink below to link to and view property
[Residential Client Full w/Map](#)



Gary Bild
Sandicor, Inc.
5414 Oberlin Drive, Ste. 150
San Diego, CA 92121
Office: 858.622.6200 x 111
Fax: 858.622.6222
E-mail: garyb@sandicor.com

To select clients or members to send this message to, [click here](#)

Can't use this feature but the agent can put their email address in the TO, CC or the BCC feild.

You can type your email signature in the message body.

 Back to Email Options

 Send  Cancel